

GOOSNARGH PARISH COUNCIL

The Annual Parish Council Meeting of Goosnargh Parish Council took place on **Monday, 20th May 2024** at Whitechapel Village Hall after the Annual Parish Meeting.

MEMBERS PRESENT

Cllr Rob Hayton (Chairman)
Cllr Andrew Butler
Cllr Will Platt
Cllr Mark Robinson

PUBLIC

Preston City Cllr - Stephen Thompson
Neighbourhood Watch - Helen Witter
2 members of the public
Mrs Julie Buttle - Parish Clerk

ELECTION OF CHAIRMAN

Standing Order 4e states the Chairman may serve for a maximum of 3 years after which time, the vice Chair may be elected as Chairman. Cllr Butler advised that he wished to step down as Chairman in accordance with SO4e and Cllr Hayton advised that he did not wish to be nominated as Chairman due to personal circumstances. Consequently, SO 4e was suspended to allow a new Chairman to be appointed for 2024/25.

24/25 MIN 01 Members **resolved** to appoint Cllr M Scambler as Chairman for 2024/25. As Cllr Scambler was not present, he will be asked to sign the Chairman's declaration of office at the June meeting and it was **resolved** that Cllr Hayton Chair the Annual Council meeting.

Cllr Hayton thanked Cllr Butler for the hard work he had completed during his time as Chairman.

ELECTION OF VICE-CHAIRMAN

24/25 MIN 02 Members **resolved** to appoint Cllr Hayton as vice-Chairman for 2024/25.

APOLOGIES

The Annual Parish Council agenda informed Members that if a Councillor is absent for 6 consecutive months, an apology must be approved by Council prior to the 6 months elapsing or the Councillor will be disqualified.

In addition to the apologies presented to the Annual parish meeting, apologies were **noted** for Cllr J Singleton, Cllr M Scambler and Cllr S Pike.

APPROVAL OF THE MINUTES of the meeting held on 22nd April 2024

24/25 MIN 03 Members **resolved** that the April Minutes were a true record and they were signed by the Chairman.

TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

There were no declarations of interest.

ADMINISTRATION

24/25 MIN 04 Members **resolved** to confirm the following administrative / financial procedures

- a) Meetings will be held in Whitechapel Village Hall on the **4th Monday of the month at 7.30pm.** (Standing Order 2a)
- b) Items delegated to the Clerk under S101 of the Local Government Act 1972 will include
 - Make routine decisions on behalf of the Council
 - deal with emergencies
 - spend small sums of money - not to exceed £100 (Financial Regs 4.5)
 - grant a dispensation to Members in circumstances where the number of Members prohibited from participating, would impede the transaction of the business
- c) The Agenda and supporting papers will be sent electronically.

GENERAL DATA PROTECTION REGULATIONS

24/25 MIN 05 In order to comply with General Data Protection Regulations, Members **resolved** to approve the Council's Privacy Policy Statement.

In addition, Members verbally confirmed that

- a) they understand that they must obtain confirmation before sharing any personal data – which includes residents' email addresses.
- b) their electronic devices, to which emails are sent, are password protected
- c) they understand the need to delete correspondence and personal contact details once a matter is completed.

PUBLIC PARTICIPATION

Members of the public had raised several matters during the Annual Parish meeting which preceded the Annual Council meeting. It was noted that the Clerk will contact LCC regarding the following

- Blocked drains on Button Street
- Rumble strips on Button Street still not refreshed
- Damaged kerb on Inglewhite Green
- The poor state of the entrance to the Seddon homes site off Goosnargh Lane

UPDATE ON ONGOING MATTERS

a) Speed Indicator Devices

As stated on the agenda, Cllr Butler and the Clerk met with LCC to discuss the Speed Indicator Device locations. A copy of LCC's comments has been issued to Members. LCC engineers are now carrying out a final inspection of the locations. Once approved, the Parish Council will be required to consult the public, authorise the erection of the poles and purchase the SPID.

b) Past & Present project

A site meeting took place on the 29th April and it was agreed that the Past and Present board should be sited on the largest of the 3 greens near the bench. Cllr M Scambler will make arrangements for the signboard to be mounted on a plinth.

Helen Witter advised that there were still some errors on the leaflets. The Clerk requested that these be emailed to her so that the alterations can be processed as soon as possible.

2023/24 INTERNAL AUDIT REPORT AND ANNUAL GOVERNANCE AUDIT RETURN

24/25 MIN 06 Members **resolved** to approve the Internal Audit report and pay the £100 fee. Members noted there were no matters for the attention of the Council.

The Clerk presented the end of year financial report and the Annual Governance and Accountability Return. (AGAR) Members were reminded that the Internal Audit checklist was approved under MIN 23/24.80 of the March meeting.

24/25 MIN 07 Members **resolved** to complete and approve the Annual Governance Statement.

24/25 MIN 08 Members **resolved** to approve the Accounting Statements.

Both documents were signed and dated by the Chairman. The Clerk will submit the documents to the external auditors and will arrange for the Public Rights Notice to be advertised.

INSURANCE

24/25 MIN 09 Members **resolved** to renew the Parish Council's insurance policy at a cost of £294.45. Members **resolved** that a fidelity guarantee was not required however the matter will be reconsidered should the level of finances increase.

The Clerk was requested to establish how much CIL money will be generated by the Swainson Farm applications and the likely date for its receipt.

FINANCIAL MATTERS

The Chairman signed to confirm that the accounts and bank statements had been reconciled.

24/25 MIN 10 Members **resolved** to approve the following accounts for payment

| | | | |
|-----------------------------|----------------------|-----------|------|
| Clerk Salary May | J Buttle | £289.01 | BACs |
| PAYE | HMRC | £72.20 | BACs |
| 2 x new noticeboards MIN 58 | Notice Board Company | £1,181.96 | BACS |

Cllr M Robinson agreed to take down the old notice boards and erect the new ones.

COUNCILLOR TRAINING COURSES

Members **noted** the LALC training courses detailed on the agenda but did not express an interest in attending.

PLANNING APPLICATIONS

The Clerk advised that in addition to the 2 applications on the agenda, 4 more applications had been received. Details of all the applications will be circulated to Members for information and the Clerk will present any comments to the City Council under delegated authority.

24/25 MIN 11 Members had no objections to application [06/2024/0415](#) at Swallows Barn, Woodfold Farm, Crombleholme Fold and **resolved** to request more details regarding the justification for the agricultural livestock building in a field adjacent Eaves Green House Farm, Eaves Green Lane. [06/2024/0423](#)

NEW CORRESPONDENCE RECEIVED BY THE CLERK

Members **noted** the following road closures

- The temporary closure of Inglewhite Road on the 20th May to enable Openreach to carry out works on their overhead network has been cancelled.
- a temporary closure of Langley Lane on 23/05/24 to enable Openreach on behalf of British Telecom to carry out maintenance works on their assets.
- temporary road closure on Preston Road, Longridge, on 26/05/24 to enable chamber frame and cover works to take place.
- A temporary road closure on Goosnargh Lane, Goosnargh from 23/07/24 to 25/07/24 to enable Network Plus on behalf of United Utilities to install a new customer connection.

OTHER MATTERS OF CONCERN TO MEMBERS

Members **noted** that LCC were preparing to widen Skew bridge on the B6243 approaching Grimsargh. The Clerk will contact LCC to establish how the large volumes of traffic will be diverted or managed.

DATE OF NEXT MEETING

Monday 24th June 2024 at 7.30pm in Whitechapel Village Hall.

END